



Georgia Heritage
Federal Credit Union

Checking Account Switch Kit

"The Difference is Relationships"

STEP 2: Change Payroll / Direct Deposit

Date: _____ Employer / Depositor's Name: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

To Whom It May Concern:

*You are currently depositing **MY ENTIRE PAYCHECK / PART OF MY PAYCHECK** (circle one) into the following account:*

Current Financial Institution: _____

Current Routing Number: _____

Current Account Number: _____

Type of Account (circle one): Checking Savings

Please stop making deposits to the above financial institution and account effective _____ (date) and instead make them to:

*New Financial Institution Name: **Georgia Heritage Federal Credit Union***

*New Routing Number: **261271694***

Account Number: _____

Type of Account (circle one): Checking Savings

Georgia Heritage FCU, PO Box 1920, Savannah, GA 31402. Phone 912-236-4400

If you have any questions about this request, please contact me during the Daytime / Evening (circle one) at _____ (phone number). Thank you.

Sincerely,

X _____
(Signature)

X _____
(Joint Signature)

(Name - please print)

(Name - please print)

(Address)

(City)

(State)

(Zip)

Other information your employer / depositor may need:

Social Security Number: _____ - _____ - _____ Employee ID number: _____

Other: _____